

SUGGESTED TIMELINES & TOPICS FOR TEACHER COUNCIL CONSULTATION ITEMS		REFERENCE(S)
FALL (AUGUST-NOVEMBER)		
NOTE: The teacher council shall give consideration to a matter referred to it by the principal or by any teacher assigned to the school/centre.		4-7.05
Notwithstanding the above, when Teacher Council considers an item listed in article 4-9.00* and delegated to it in accordance with 4-9.01*, it may invite all teachers to participate in the deliberation of the Council.		*See chart with all Education Act items of consultation. This is included on the August TC agendas.
In particular, the Teacher Council is consulted on the following matters:		4-7.06
AUGUST		
The orientation of new teachers and teachers new to the staff		4-7.06 (8)
The programme for non-board-wide pedagogical days including the fixed in-school ped. days		4-7.06 (7); 8-5.02.3
Recommend ECA activities & credits		4-7.06 (10), (11)
The placement of 4 compensatory ped. days for ECA compensation		4-7.06 (25); 8-12.12.06 (c)
Act when conditions are deemed uninhabitable		4-7.06 (18); 5-11.03; Annex L-I
Delegation of Power to TC by staff of some or all Education Act items*		4-9.01
SEPTEMBER		
Emergency substitution system		4-7.06 (3)
System for teachers to report on their students’ late arrivals and absences		4-7.06 (17); 8-2.01 (i); 4-1.02 (b)
The system of reporting student evaluation and progress		4-7.06 (16); 8-2.01 (h); 4-1.02 (c)
By September 30 <sup>th</sup> , review equitable distribution of the actual supervision needs		4-7.06 (2) b
Use of school/centre as a teacher training site for the following year (student teachers)		4-7.06 (14); Annex L-VI
OCTOBER		
Parent-teacher interviews (number, timing, format and duration)		4-7.06 (6)
School success plan		4-7.06 (12)
NOVEMBER		
Equitable system for exam invigilation		4-7.06 (9)
Subject time allocation for the following year		Annex L-II
WINTER (December-March)		
DECEMBER		
Makes recommendations on choice of textbooks and teaching materials for the following year		4-7.06 (15), 4-2.01 (c)
Subject time allocation for the following year		Annex L-II
JANUARY		
School organization plan		4-7.06 (20) & Annex L-II
The preparation of the recommendation to EPC reflecting the intention to change the length of the instructional period		4-7.06 (21); 4-2.12 (6)
FEBRUARY		
School organization plan		4-7.06 (20) & Annex L-II
Beginning and end of students’ instructional timetable, including the students’ lunch hour(s)		4-7.06 (13); 8-6.06.2; Annex L- III, L-IV
MARCH		
Criteria for distribution of pedagogical duties and responsibilities; staffing plan		4-7.06 (1) a, b
Review school organizational plan for the following year		5-21.16; Annex L-II
Items specified in Education Act*		4-9.03 and 4-9.04
SPRING (April-June)		
APRIL		
Homeroom system		4-7.06 (5)
System for use of school secretarial help		4-7.06 (4)
Modify calendar re pedagogical days (relocation)		8-5.02.4; 4-7.10
MAY		
Organization of ‘progressive entry’ at pre-school level		4-7.06 (19)
The establishment for the following year for supervision needs and an equitable rotation among teachers		4-7.06 (2) a
Process for selecting full-time teachers who volunteer to act as supporting teacher		4-7.06 (24)
JUNE		
The number of teachers on the school’s SLSNC and representation criteria		4-7.06 (22)
Approval of the SLSNC’s proposal regarding access to services		4-7.06 (23)
The use of school/centre as a teacher training site for the following year (student teachers) <i>if not discussed in September</i>		4-7.06 (14); Annex L-VI