**Date:**

**Memo to: All Teachers, Principal**

**From: Teacher Council Chair**

**NOTICE OF MEETING**

A regular meeting of the Teacher Council will be held on \_\_\_\_\_\_\_\_\_\_\_\_\_\_(weekday), (month) \_\_\_\_\_, (year) at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (time) in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(place).

*If there are any items that you wish to add, please contact the Chair by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, (date).*

**AGENDA**

1. Approval of agenda
2. Approval of minutes of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Business arising
4. Correspondence
5. Activities Planned for Up-Coming In-School Pedagogical Days
6. Principal’s Report
7. Report from SLSNC
8. Report from Governing Board Liaison
9. New Business
10. Other Business
11. Adjournment