

SUGGESTED TIMELINES & TOPICS FOR TEACHER COUNCIL CONSULTATION ITEMS	REFERENCE(S)
FALL (AUGUST-NOVEMBER)	
NOTE: The teacher council shall give consideration to a matter referred to it by the principal or by any teacher assigned to the school/centre. Notwithstanding the above, when Teacher Council considers an item listed in article 4-7.00* and delegated to it in accordance with 4-7.01*, it may invite all teachers to participate in the deliberation of the Council.	4-2.05 *See chart with all Education Act items of consultation. This is included on the August TC agendas.
In particular, the Teacher Council is consulted on the following matters:	4-2.06
AUGUST	
The orientation of new teachers and teachers new to the staff	4-2.06 (8)
The programme for non-board-wide pedagogical days including the fixed in-school ped. days	4-2.06 (7); 8-5.02.3
Recommend ECA activities & credits	4-2.06 (10), (11)
The placement of 4 compensatory ped. days for ECA compensation	4-2.06 (25); 8-12.12.06 (c)
Act when conditions are deemed uninhabitable	4-2.06 (18); 5-11.03; Annex L-I
Delegation of Power to TC by staff of some or all Education Act items*	4-7.01
The school administration shall consult the school-level participating body of teachers on the various professional activities other than developmental and cognitive learning activities or the presentation of courses and lessons and the time prescribed in which to perform them.	4-2.06 (27)
SEPTEMBER	
Emergency substitution system	4-2.06 (3)
System for teachers to report on their students' late arrivals and absences	4-2.06 (17); 8-2.01 (i); 4-1.02 (b)
The system of reporting student evaluation and progress	4-2.06 (16); 8-2.01 (h); 4-1.02 (c)
By September 30 th , review equitable distribution of the actual supervision needs	4-2.06 (2) b
OCTOBER	
Parent-teacher interviews (number, timing, format and duration)	4-2.06 (6)
School success plan	4-2.06 (12)
NOVEMBER	
Equitable system for exam invigilation	4-2.06 (9)
Subject time allocation for the following year	Annex L-II
WINTER (December-March)	
DECEMBER	
Makes recommendations on choice of textbooks and teaching materials for the following year	4-2.06 (15), 4-2.01 (c)
Subject time allocation for the following year	Annex L-II
JANUARY	
School organization plan	4-2.06 (20) & Annex L-II
The preparation of the recommendation to EPC reflecting the intention to change the length of the instructional period	4-2.06 (21); 4-2.12 (6)
FEBRUARY	
School organization plan	4-2.06 (20) & Annex L-II
Beginning and end of students' instructional timetable, including the students' lunch hour(s)	4-2.06 (13); 8-6.06.2; Annex L- III, L-IV
MARCH	
Criteria for distribution of pedagogical duties and responsibilities; staffing plan	4-2.06 (1) a, b
Review school organizational plan for the following year	5-21.16; Annex L-II

Items specified in Education Act*	4-7.03 and 4-7.04
SPRING (April-June)	
APRIL	
Homeroom system	4-2.06 (5)
System for use of school secretarial help	4-2.06 (4)
Use of school/centre as a teacher training site for the following year (student teachers)	4-2.06 (14); Annex L-VI
MAY	
Organization of 'progressive entry' at pre-school level	4-2.06 (19)
The establishment for the following year for supervision needs and an equitable rotation among teachers	4-2.06 (2) a
Process for selecting full-time teachers who volunteer to act as supporting teacher	4-2.06 (24)
JUNE	
The number of teachers on the school's SLSNC and representation criteria	4-2.06 (22)
Approval of the SLSNC's proposal regarding access to services	4-2.06 (23)
The use of school/centre as a teacher training site for the following year (student teachers) <i>if not discussed in September</i>	4-2.06 (14); Annex L-VI

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